Frequently Asked Questions

Measures of Structure, Cost, and Support for Program Implementation

General Questions

1. What are the data collection and data submission periods?

Measures of structure, cost, and support for program implementation are submitted to the Administration for Children & Families (ACF), Family & Youth Services Bureau (FYSB) through the web-based SRAE Performance Measures Portal once per year, in summer (typically July through August). The measures cover the federal grant year: October through September.

Questions About Measures

2. How is "grantee" defined?

The grantee is the agency or organization that receives the SRAE funding directly from FYSB and has fiduciary and administrative responsibility for the grant.

3. How is the total amount of ACF grant funding defined?

The total amount of grant funding is defined as funding obligated (including any rollover funds) during the full federal grant year, October through September. Structure, cost, and support measures are reported annually to align with the federal grant year.

4. Which grantee staff should grantees count when collecting information on the *number of grantee staff involved in overseeing SRAE*?

Grantee staff involved in overseeing SRAE-funded programs include SRAE program directors and program coordinators who are directly responsible for administering, managing, and overseeing the SRAE program. Grantee staff who provide programming directly to youth, but do not oversee SRAE, should instead be counted in the measure of facilitators. If staff serve both roles, they should be included in both measures.

5. How is a "program provider" defined?

Program providers are organizations or agencies that deliver core SRAE programming directly to youth. Some providers are SRAE grantees; other providers are subrecipients that receive SRAE funding through an SRAE grantee. Grantees may partner with one or more subrecipient organizations to provide services. Examples of program providers are nongovernmental and nonprofit organizations,

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local government agencies (such as school districts, individual schools, county health departments), or state or territorial agencies (such as departments of education or corrections) that are directly responsible for implementing SRAE-funded programs.

Partners or subcontractors that support the SRAE grant in other ways but do not provide direct programming to youth are not providers (e.g., technical assistance, evaluators). Individuals are not providers; grantees who contract with individuals to deliver programming should consider the grantee organization to be the provider.

6. **If the grantee is the only provider of services to youth directly, should provider-level performance measures be submitted?**

   Yes, data should be submitted for all SRAE program providers, including grantees who deliver programming themselves (and thus serve as providers). This will ensure that the performance measures data cover all SRAE programming implemented during the reporting period.

7. **Must an organization receive SRAE grant funds to be considered a provider for performance measures reporting purposes?**

   Yes. Grantees might serve as providers and, in some cases, might be the only provider. Other grantees partner with one or more subrecipients by providing grant funds for them to be providers.

8. **Which provider staff should grantees count when reporting the *number of provider staff involved in administering SRAE*?**

   Include provider staff, such as SRAE program directors and program coordinators, who are directly responsible for administering, managing, and/or overseeing the SRAE program for the provider. Staff who provide programming directly to youth but do not oversee SRAE should instead be counted in the measure of facilitators. If staff play both roles, they should be included in both measures.

9. **How is a program model defined?**

   A program model consists of the core curriculum plus other lessons or activities integrated to meet SRAE program objectives.

10. **If a provider implements the same program model in multiple settings, should they be recorded as separate programs?**

    No, a provider can implement the same program model in more than one setting (such as schools and community centers). In these cases, record only one program model. Some providers might operate different program models within the same setting or across different settings. In these cases, record each distinct program model that the provider implements.

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11. What should be included in *intended program delivery hours*?

The number of intended program delivery hours should include the hours for all defined SRAE programming, which could include a specific curriculum plus any additional hours of programming added to meet SRAE goals.

12. Who should be included as *target populations*?

Grantees should only report populations that the program distinctly targets and recruits as target populations for the program. For example, grantees should select "Youth in foster care" if those youth were specifically targeted, even if no youth in foster care were actually served. Conversely, if youth in foster care were not specifically targeted, but some of the youth served happened to be in foster care, that group should not be reported for this item.

Questions About Data Submission

13. What is the relationship between the optional Excel data recording tools and the SRAE Performance Measures Portal?

The optional Excel data recording tools provide a format for recording individual cohort and participant information. The tools automatically calculate the information that the Portal requires. The Summary data tab in each tool presents the data as they should be entered into the Portal. Use of the Excel tools is optional, but all grantees must submit performance measures data through the Portal.

14. Where can grantees find the optional Excel data recording tools to assist with data entry?

The optional Excel data recording tools are on the www.sraepas.com website under the Optional Data Recording Tools heading, or they can be accessed at www.sraepas.com/tta-resources/.

Additional information about Sexual Risk Avoidance Education (SRAE) performance measures is available at www.sraepas.com. For further support, contact the Public Strategies SRAE Performance Measures Help Desk at www.sraepas.com/contact or toll-free at (833) 797-0166.